



# PUBLICATION ORDER FORM



## 2004/05 NEMA Salary & Benefits Survey

An invaluable tool for museum directors and personnel managers, the Salary Survey covers more than 41 positions in every museum department. Salaries are reported by institutional budget and discipline. The survey includes statistics about education, gender, part-time professionals and volunteers. Data is drawn from New England museums as of December 2004. (Approx. 70 pgs.)

Price: ~~\$75.00~~ non-members      ~~\$60.00~~ NEMA members  
\$37.50 non-members      \$30.00 NEMA members

**Please Note:** A free copy of the Salary Survey was mailed to all active Institutional Members.

## The Employer's Handbook: A Guide to Personnel Practices and Policies for Museums

The revised June 2004 *Handbook* includes expanded sections on personnel policies, orientation and evaluation, employee benefits, discipline and termination. Information on state and Federal

employment laws has been updated. HR professionals from throughout New England have offered their expertise to ensure its accuracy. (90 pgs.)

Price: \$25.00 non-members      \$15.00 NEMA members

## Going Public: Community Program and Project Ideas for Historical Organizations

Cynthia Robinson and Gretchen S. Sorin, Bay State Historical League, 1999.

This book is a compilation of ideas for breathing new life into local historical agencies through community based programming. It presents 27 case-study program ideas as well as guidelines and methods for planning and implementing programs. (70 pgs.)

Price: \$12.00 non-member/member

(Prices include shipping and postage)

**Please complete this order form and return it with the appropriate payment to the address above.**

I am a NEMA member yes  no

\_\_\_\_\_ (number) copies of the 2004/05 Salary Survey @ \$ \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ (number) copies of The Employer's Handbook @ \$ \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ (number) copies of Going Public @ \$8.00 \$ \_\_\_\_\_

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