Building Community Exhibits Worksheet

Think through the following questions and issues to help in the planning and design of exhibits featuring community partners.

Participation

• What are your goals for community exhibits?

• Who would you like to partner with? Why?

Organizational Readiness

• What are your greatest “fears”? How do you overcome them?

• How ready is your organization to give up “control”?

Methods

• What space(s) would work for community exhibits? What type(s) of exhibits work in those spaces?

• Parameters for exhibit development: what do you do? What do the orgs do?
• Exhibits only in your space, or could you create community exhibits for other places? (traveling, exhibits made NOT for your space)

Communications/Schedules
• Process for working: communication avenues/expectations, timelines, approvals

• Promotion: Who does? What? How much promotion do you let the orgs do? (fundraising?)

Resources
• Supplies & Infrastructure: what do you provide? What do orgs provide?

• Who pays for what?

Limitations
• Is there anything “off limits”? (topics, types of exhibit, etc.)

• Who and how does your insurance cover the exhibit?